

**Western Washington University Associated Students  
Board of Directors Meeting**

Wednesday, April 16, 2008

VU 567

**AS Board Officers:** *Present:* Ramiro Espinoza, Abbey Weigel, Kayla Britt, Aaron Garcia, Annie Jansen, Erik Lowe and Nina Lau.

**Advisor(s):** Kevin Majkut, Director of Student Activities

**AS Student Senate Rep:**

**Guest(s):** Nikki Brown (Student Senator), Jeff Ehrhardt (Western Front), Gayle Shipley (WWU Environmental Health & Safety), Steve Shaw (Outback).

**MOTIONS**

- 08-S-07** Approval of the minutes of Wednesday, April 9, 2008. *Passed.*
- 08-S-08** Terminate the Summer Executive position. *Passed.*
- 08-S-09** Approval of the reinstatement of the Business Office Assistant with the condition that the budget committee takes the appropriate actions to fund the position. *Passed.*
- 08-S-10** Approval of the Budget Committee for 2008. *Passed.*
- 08-S-11** Approval of funds not to exceed \$11,000 to the Outback Revitalization Project from the Rainy Day Fund Reserves because it is a unique one time opportunity. *Passed.*

**Ramiro Espinoza, A.S. President, called the meeting to order at 6:00 p.m.**

**I. APPROVAL OF MINUTES**

*MOTION 08-S-07 by Espinoza*

Approval of the minutes of Wednesday, April 9, 2008.

Vote: 7 - 0 - 0                      Actions: Passed

**II. REVISIONS TO THE AGENDA**

Addition of Committee Recommendations for Budget Committee.

**III. FINANCIAL REPORT**

**IV. PUBLIC FORUM** – there were no public comments.

**V. PERSONNEL ITEMS**

A. Summer Executive

Espinoza Doc. 1

The Summer Executive position was created to make necessary decisions for the board during the summer. AS Board now works and meets regularly during the summer. Therefore, the need for this position has gone away. The President fulfills many of the job requirements and the board meetings cover the funding request areas.

*MOTION 08-S-08 by Weigel*

Terminate the Summer Executive position.

Second: Lowe                      Vote: 7 - 0 - 0                      Action: Passed

B. Business Director Office Assistant

Weigel Doc. 2

On August 22, 2007 the Business Office Assistant position was terminated and 1 extra pay period was added to the Summer Business Director position. The funding for this position is still in the budget. There is 3,200 in for hourly and only \$900 spent at this point. Espinoza spoke about how the major changes to the board job descriptions this year took some of the duties from the VP for BusOps and put them under the Business Director Position. These new

additions made the need for an assistant to be recreated with new job description. These new duties were not in existence when the '07 motion was made. This position would be reinstated in the Fall of 2008.

*MOTION 08-S-09 by Weigel*

Approval of the reinstatement of Business Office Assistant with the condition that the budget committee takes the appropriate actions to fund the position.

Second: Britt

Vote: 7 - 0 - 0

Action: Passed

**VI. INFORMATION ITEMS—GUESTS**

A. Bicycle and Skateboard Policy-Gayle Shipley

Lau Doc. 3

Drafts are here from the Central Health and Safety Committee. In the Fall of 2006 the University started looking at policy ideas. During the Winter and Spring they spoke to groups on campus to get their opinions. In the Fall of 2007 impact statements were created and were approved in November. At the end of February the draft policy approved to bring forward to the campus community. Two Open Forums will be held April 22<sup>nd</sup> from and 23<sup>rd</sup> from 12-4 p.m. in Vu 462B. Shipley has gotten a lot of feedback in email and voicemail. So far it seems that the overarching ideas are agreed upon but the details are what are causing dissention. The revisions to the WAC policies are more detailed. The major elements causing concern are keeping the dismount zone, where the zone should be and the type of enforcement that is necessary. At this point there is a speed limit included in the WAC. If someone is caught exceeding the Speed Limit then the Police can sight them for recklessness. The focus will be a mixture of enforcement, education, and engineering (i.e. better bike routes). At this point skateboards will be allowed on campus as transportation but will have a speed limit. Dan Burden, the founder of Walkable Communities came to the campus in 2005 and many of these ideas came out of his visit. He has found that sharing the road only happens when people are going around the same speed. At this point the committee is trying to get input from as many people as possible. Espinoza thanked Shipley for all her work on this. Espinoza credited Jansen with the idea of including the Student Senate in the discussion on this, to try to get more eyes and voices involved.

**VII. COMMITTEE RECOMMENDATIONS**

A. Budget Committee

Weigel Doc. 6

Weigel presented Doc. 6 with her recommendations for the budget committee.

*MOTION 08-S-10 by Weigel*

Approval of the Budget Committee for 2008.

Second: Britt

Vote: 7 - 0 - 0

Action: Passed

**VIII. ACTION ITEMS-**

A. Outback Revitalization- Steve Shaw

Espinoza Doc. 4

Shaw has provided a letter from Dean Gilman in support of this project. He is invested and excited about involving the campus community. Lowe asked if Shaw had more specifics on the budget areas. They are still approximate at this point due to many factors, including where the items are purchased from and the time it takes to build the tool shed.

*MOTION 08-S-11 by Weigel*

Approval of funds not to exceed \$11,000 to the Outback Revitalization Project from the Rainy Day Fund Reserves because it is a unique one time opportunity. *Passed.*

Second: Lowe

Vote: 7 - 0 - 0

Action: Passed

**IX. INFORMATION ITEMS – BOARD****A. ESC Bylaws**

Britt Doc. 5

The Document is a previous draft of the bylaws. The highlighted areas have been changed. Britt will present the final document at the next meeting. The Ethnic Student Center did not have Bylaws, just budgeting guidelines. Britt made it her mission to create By-laws this year and has been working on them since the fall. They were passed by the ESC on Tuesday, April 8<sup>th</sup>. Areas that have the biggest changes are: How ESC clubs are recognized, Voting Rights, and funding requests. Funding can only be requested from recognized ESC Clubs, the request must be under \$500 to make an info item an action item in the same meeting, and requests in excess of \$2,000 must be requested four meetings before the event. Espinoza thanked Britt for all of her work on this. It is a very complex process and he appreciated her making the effort to have things clearly explained. This item will be on the agenda next week.

**X. STUDENT SENATE REPORT****Student Senate Meeting Information**

Chelsea Fletcher was not in attendance. Espinoza reported that the Senate discussed the Student Tech Fee and will forward their resolution to the board.

**XI. BOARD REPORTS****VP for Business & Operations**

Abbey Weigel reported that the Budget Committee has been training so that the committee members will be prepared to accept the proposals. The budget proposal deadline is April 21<sup>st</sup>. If anyone has issues or concerns about the budget please talk to Weigel. The Facilities and Services Council is now meeting and voted to get the Publicity Center a new Camera and the Outdoor Center a new solvent tank for the bike shop.

**VP for Academic Affairs**

Anne Jansen reported that she has 30 Scholarships to review for the AS Academic Scholarship. She is still very busy with hiring committees and it has been hard because of scheduling conflicts. She was very pleased to accept the position of Student Senate Chair for next year.

**VP for Activities**

Aaron Garcia reported that this week is DisAbility Awareness Week. Activities Council recognized 3 new clubs: the Graphic Design Club, La Table Francaise, Student-Homeless Outreach team- gather left over guest meals at the end of the quarter and bring homeless people to campus and give them a meal. AC also funded Stacia Dreyer's request to attend the "Leave No Trace" training where she will be certified and return to teach people in the Outdoor Center. The Students for Disability Awareness requested funding for transportation to a conference in Seattle. The Guerilla Theatre and Students for a Democratic Society are hosting Red Square demonstrations about the Iraqi Occupation next week. They requested funding for speakers. They were originally bringing a US Vet against the Iraq War, an Iraqi refugee named Nadia and 2 AWOL American Soldiers. They suspended the Bylaws and passed \$190 for the speakers. After meeting with the organizer, she decided not to bring the AWOL soldiers due to possible legal issues.

**VP for Legislative & Governmental Affairs**

Erik Lowe reported that he, Sarah Ishmael, Jim Schuster and Patricia Ashby are meeting to discuss next year's funding for the Child Development Center. Monday was the forum with Secretary of State Sam Reid and it kicked off College Civics week. About 20 people came and

had a discussion with Sam Reid. He is also working on Budget Proposals. The Legislative Affairs Council is currently discussing ideas to pass on to the LAC for next year. At this point they are looking at online and electronic textbooks as well as digital readers that would be provided by the state and also DisAbility Resource services funding. There will also be increased emphasis on environmental issues. They are also looking into the low cost of a rail infrastructure for campus. The movie "Hot Politics" will be shown in VU 464 at 7 p.m. Friday Lowe is excited to go home for the first time since Christmas. He will be walking in a Breast Cancer Awareness march with his mom.

### **VP for Student Life**

Nina Lau reported that the Bookstore Manager Forums will be happening in the next two weeks. RHA Elections are happening tomorrow. She has the bid sheets if the board would like to review them. Earth week starts this Saturday and runs into the next week. It is also Sustainability week in the dining halls. They will be trying tray-less meals. Lau spoke with Ira Simon about having a few meet and greets in the Dining Halls. She suggests that the board where Viking Helmets. She is meeting to discuss the Rec. Center fee tomorrow at 8 a.m.

### **VP for Diversity**

Kayla Britt reported that she is excited about the ESC By-laws being passed through DisAbility Awareness week has been great. She is helping out on Thursday when their speaker comes. Yes We Can! Forum on Saturday at 1 p.m. it's a call for leadership for students of color. One of the panelists is Eric Sanchez one of the Leadership Advantage Students. She attended the first meeting of the Diversity Achievement Award but they only had two nominees so they are extending the deadline. There were no student nominations, just two faculty members.

### **President**

Ramiro Espinoza reported that at the President's Resource Planning meeting they had a conversation about safety and what the business & finance is doing about working on communication in emergency situations. The new horn, Ole will be tested on Sunday, May 4<sup>th</sup>. He has encouraged them to get information out about the horn so that people will not panic. It will be used to alert people to the need for a campus response. He will be speaking for the Model UN at the Services & Activities Fee Committee. They will be looking at the possible fee increase next week. Had a great meeting with former mayor Tim Douglas about the Campus Community Coalition and different ways that student can interact with the community. He suggested having student neighborhood representative groups that can work with community members on issues. He will talk to the board about this more later. He met with Chris Roselli from Alumni and Marisa Capito, Outdoor Center Publicity about the Ski to Sea event and feels confident that it will go over well. Espinoza raised a concern to Dr. Coughlin, VP for Student Affairs about the Departmentally Related Activities Committee (which funds things like the Student Theatre Productions, the Western Front, Forensics, etc). He is worried about the oversight for expenditures of the student fees. He will be working with Dr. Coughlin and the Provost on this and will provide a document for the board to review. He also met with Renee Collins and Kevin Majkut about looking at resource packages to support the Ethnic Student Center. He had a meeting with the New York Times and it seems that the cost will increase a small amount. The University has now endorsed the Western Foundation's stance on the Sudan Divestment.

**XII. OTHER BUSINESS-** There was no other business.

**THE MEETING WAS ADJOURNED BY ACCLAMATION AT 7:15 P.M.**