

# Western Washington University Associated Students Board of Directors Meeting

Wednesday, October 28, 2009

VU 567

**AS Board Officers:** *Present:* Matt Jarrell (President), Virgilio Cintron (VP Bus Ops), Colin Watrin (VP Activities), Morgan Holmgren (VP Governmental Affairs) and Mike Pond (VP Student Life)  
*Absent:* Ramon Rinonos-Diaz (VP Academics), Bernard Ikegwuoha (VP Diversity)

**Advisor(s):** Kevin Majkut, Director of Student Activities

**AS Student Senate Rep:** Anne Jansen, Student Senate Chair

**Guest(s):** Brian Conner (AS Personnel Director), Anna Ellermeier (The As Review)

## MOTIONS

**ASB-09-F-53** Approval of the minutes of Wednesday, October 21, 2009. *Passed*

**ASB-09-F-54** Approve the Civil Controversy Assistant Coordinator Job Description as stated in Doc. 2. *Passed*

**ASB-09-F-55** Approve Consent Items as stated on Agenda. *Passed*

**Matt Jarrell, AS President, called the meeting to order at 6:00 p.m.**

## I. APPROVAL OF MINUTES

*MOTION ASB-09-F-53 by Pond*

Approval of the minutes of Wednesday, October 21, 2009.

Second: Watrin                      Vote: 4 - 0 - 1                      Action: Passed

## II. REVISIONS TO THE AGENDA

Jarrell removed ASK from the agenda because both Ikegwuoha and Rinonos-Diaz were unable to attend today. Jarrell asked if they still want to talk about ASK. They decided it would be better for everyone to be here.

## III. FINANCIAL REPORT-

Cintron presented a new document that will be created by Nate Wallace. AS Business Director each week for the financial section of the notebooks. This is a summary of the accounts, they could add more accounts or more detail. Holmgren would like to include unallocated funds.

## IV. PUBLIC FORUM (*comments from students and the community*)

## V. INFORMATION ITEMS – Guests

## VI. ACTION ITEMS - Guests

## VII. PERSONNEL ITEMS (*subject to immediate action*)

A. Civil Controversy Assistant Coordinator

Cintron Doc. 2

Brian Conner, AS Personnel Director brought the Civil Controversy Assistant Coordinator Job Description to the board because it is inconsistent with what person is tasked with doing. He worked with the supervisor to create a new job description. Its problematic because the person in the position has been operating on a job description that is incorrect. This job description is just a copied version of the Civil Controversy Coordinator description. Aaron Garcia and Casey Hayden worked to fix it. The major difference is statement of purpose and on backside they removed budget authority. The position should also be at 1.3 salary index, not 1.5. The person currently in this position is getting paid at a 1.3 rate not a 1.5. Majkut wanted the Board to know that there have been some concerns about this that might need to be addressed at a later point. Holmgren wanted to know if this would come back to the Board later. Conner said that there is a process in the Employment Policy, at this point Conner has denied the grievance. The individual could choose to follow up on this. At this point Conner will not be changing pay to be a 1.5.

*MOTION ASB-09-F-54 by Watrin*

Approve the Civil Controversy Assistant Coordinator Job Description as stated in Doc. 2.

Second: Holmgren

Vote: 5 - 0 - 0

Action: Passed

**VIII. ACTION ITEMS- Board****IX. INFORMATION ITEMS – Board****X. CONSENT ITEMS** (*subject to immediate action*)A. AS Transportation Advisory Committee- Jillaine Kelley (Bus Pass Distribution Team)B. International Programs Advisory Committee- Matthew Osborne (Senator)C. Diversity Achievement Award Committee- Kai Fritchman (RA, MISO)D. Faculty Outstanding Service Award- Hannah Crichton (served on committees in Colorado)E. Excellence in Teaching Award- Ashley Hales (Special and Elementary Education)*MOTION ASB-09-F-56 by Watrin*

Approve Consent Items as stated on Agenda.

Second: Holmgren

Vote: 5 - 0 - 0

Action: Passed

**XI. STUDENT SENATE REPORT****Student Senate Meeting Information**

Anne Jansen, Student Senate Chair reported that Senate had its 2<sup>nd</sup> meeting. They had more training on Parliamentary Procedure. Their first official meeting will be next Tuesday. Currently their only agenda item is the Legislative Agenda and Long-Term Legislative Interest document. The Senators feel prepared which is good. She is forwarding the Senators applications for Lobby Day for winter quarter. Board members contact Annie if they want Senate do discuss anything. There will be more appointees coming out of her office next Tuesday.

**XII. BOARD REPORTS****VP for Student Life**

Mike Pond reported that they had the first AS Transportation Advisory Committee meeting, they still need an RHA and Student Senate Representative. Last Thursday was the first RHA meeting and it was enjoyable. A Photo scavenger hunt is in the works. He manned a table at Western Fall Welcome with Holmgren on Saturday. Central Health and Safety discussed smoking on campus and they will be working on that this year. Residential Advisory Committee discussed returner policy. He gave a tour for Compass to Campus and met with the VU art review committee. He will be working on the Green Energy Fee Committee Charge and Charter and will hopefully be an information item next week.

**VP for Governmental Affairs**

Morgan Holmgren reported that he missed last week's meeting for the Mayor Neighborhood Advisory Commission meeting and at the meeting there was nothing pertained to WWU. He also met with the Legislative Liaisons for the faculty Marsha Riddle Buly and Bill Lyne from the faculty union and discussed their common ground for this year's legislative session. He went to the Current Events Forum and discussed both initiatives in neutral form. Ballots can be dropped off in VU 714 next Tuesday from 7 a.m. – 8 p.m.. The Washington Student Association had a meeting for their campus chapter. No one attended but Jamie Marine, Jansen, Mike Bogatay and Holmgren. Their next meeting will be on November 17<sup>th</sup>. They have a Viking Lobby Day eform created last week. Three people have applied already. He

would appreciate it if as many Board members as possible could attend Lobby Day on January 17-18<sup>th</sup>. He has been working on the Civic Engagement Office and will hopefully bring a document to the next meeting. Legislative Affairs Council met and had a long discussion about the Legislative Agenda and Long-Term Legislative Interest documents, both of which were passed. They should come to the Board on November 11<sup>th</sup>.

### **President**

Matt Jarrell reported that he met with Cintron, Schuster and Majkut about the Building Fee for next year and an AS gift for the VU 50<sup>th</sup> and AS 100 yrs. He has been working with Chris Roselli and Deb DeWees on the ASK Program. He attended the Club Austen Gallery Opening and the Social Issues Club Summit, which were really great and he wanted to commend those Coordinators. He has been working with Pond on the Green Energy Fee. He met with Students for Sustainable Foods about a potential new vendor on vendors row. Campus to campus was hectic but good. He thanked Cindy Sheppard for her work.

### **VP for Activities**

Colin Watrin reported that they had the first meeting of the Marketing Taskforce last Tuesday with Cintron, Conner, Ellermeier, Wallace and Majkut. It was a good first meeting and he has also contacted some people in the marketing department and they will be attending the next meeting. The Project Leadership meeting had a few more members and it is going well. He also attended the Social Issues Club Summit and the current events forum with Holmgren. He was involved with campus to campus. The Departmentally Related Activities Committee approved a charge & charter and it will now report to the Provost, Service & Activities and then the Board of Trustees. Majkut asked if the Provost had accepted this duty. Watrin did not know. Watrin will attend the meetings as a non-voting liaison and there are also 2 student at-large positions. He attended today's 100 community conversations that Bruce is hosting and it was enlightening.

### **VP for Business & Operations**

Virgilio Cintron reported that he has written half of the AS Charter. He was appointed to the search committee for the Vice President for Business & Financial Affairs. He will start in the beginning of November. Management Council meets tomorrow and they have some proposals for supplemental funding. Word on street is that the Board will fund more money into Supplemental Funding regardless of how much they spend. He will be informing them that this is an inaccurate statement. The Data Management Task Force met today and will discuss on how VU handles master documents. He is working on new salary determination policy for salaries to hopefully will go into effect for the next fiscal year. He is still looking for Structure and Program Advisory Committee members. He is setting up a meeting with someone in Management and Information Systems about the Chief Information Officer.

### **VP for Academic Affairs**

Ramon Rinonos-Diaz was not in attendance.

### **VP for Diversity**

Bernard Ikegwuoha was not in attendance.

## **XIII. OTHER BUSINESS-**

**THE MEETING WAS ADJOURNED BY ACCLAMATION AT 6:19 P.M.**