

Western Washington University
Associated Students Renewable Energy Fee Committee Charge & Charter
November 2009

- I. MISSION** The Renewable Energy Fee provides that full-time students of Western Washington University pay an extra fee, not to exceed \$19/per quarter, to guarantee that WWU purchase 100% renewable energy.
- II. CHARGE** To oversee the operations and finances of the Renewable Energy Fee.
To evaluate the Renewable Energy Fee program, review student input, identify issues, and recommend changes in the fee as well as the program as a whole.
- III. MEMBERSHIP** ASVP for Student Life, Chair
AS Environmental & Sustainability Programs (ESP) Associate Director, Vice Chair
2 Student at-Large, appointed by AS Board of Directors
1 Student from Students for Renewable Energy
1 Faculty representative at-large, appointed by the Faculty Senate
1 Representative from the office of Sustainability (non-voting)
Director of Student Activities (or designee), Adviser (non-voting)
Secretary (non-voting)
- IV. CHAIR** The Chairperson shall be the AS Vice President for Student Life. (S)he shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be the AS ESP Associate Director and acts in the absence of the Chair.
- V. MEETINGS** The committee shall meet when called upon by the Chair. Meetings shall be called by the Chair with a minimum of forty-eight (48) hours notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership. All programmatic and financial decisions shall be reflected in meeting minutes and distributed to all committee members at the next meeting.
- VI. VOTING** Decisions within the committee shall be made by consensus. However, if consensus cannot be made, any member can make a motion and the committee will move into voting. In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.
- VII. QUORUM** A majority of the voting membership seated shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.
- VIII. RULES** The committee may adopt and amend rules governing its operation, subject to review by the AS Board of Directors.
- IX. AMENDMENTS** This charter may be amended by a majority of the AS Board of Directors.
- X. REPORTAGE** This committee shall make fee recommendations and report to the AS Board of Directors.