

ASSOCIATED STUDENTS OF WESTERN WASHINGTON UNIVERSITY
Budget Committee Charge and Charter

~~July, 2008~~September, 2009

I. CHARGE

To review the budget proposals of the A-S- organizations and activities and to establish the operating budget for the next fiscal year, carrying out the mission of the A-S-. The committee is responsible for presenting the proposed A-S- budget to the A-S- Board of Directors for approval.

II. MEMBERSHIP

- A-S- Business Director, Chair
- A-S- Vice President for Business and Operations, Vice Chair
- 3-5 at-large students
- VU Finance Office Manager, non-voting
- Director of Student Activities, non-voting
- Secretary, non-voting

III. CHAIR

The Chairperson shall be the A-S- Business Director. S(he) convenes all meetings, approves agendas, and presides at all meetings. The Chair is responsible for presenting the final A-S- Budget recommendation to the A-S- Board of Directors. In the absence of the Chair the Vice Chair shall convene meetings, approve agendas, and presides meetings as necessary.

IV. MEETINGS

Budget meetings shall convene no later than the third week of winter quarter. The committee shall meet as necessary, but hold not less than three meetings total, to facilitate ~~1- Training,~~ ~~2- Pp~~resentations by A-S- organizations, and ~~3- Vv~~oting and decision-making. Meetings shall be called by the Chair with a minimum of twenty-four (24) hours' notice.

V. VOTING

In order for a motion to pass, it must obtain a majority of the legal votes cast. In the event of a tie, the motion fails. An abstention shall not count as a legal vote cast.

VI. QUORUM

A majority of the voting membership seated shall constitute a quorum (a minimum of four (4) voting members present.) If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

VII. AMENDMENTS

This Charge and Charter may be amended by a majority vote of the A-S- Board of Directors.

VIII.
PROCEDURESRULES

The committee may adopt procedures rules governing its operation by a majority vote of the legal voting members, subject to review by the AS Board of Directors.

VIII. REPORTAGE

This committee shall report to the A.S. Board of Directors.