

**Associated Students of Western Washington University
Academic Affairs Council Charge and Charter**

October, 200~~8~~9

- I. CHARGE** To increase support student involvement in academic matters throughout campus by creating an outlet for students to bring forwarddiscuss academic issues and concerns. Serves as an advisory council to the AS Vice President for Academic Affairs. In addition to regular meetings, the council will host at least one forum per quarter open to the student body.
- II. MEMBERSHIP**
- AS Vice President for Academic Affairs, Chair
 - 4 Students also appointed to other academic committees
 - 8-10~~2~~ Students-at-Large, including at least one graduate student, one student from four colleges, and one student from each academic year, appointed by AS Board of Directors
 - Advisor (non-voting)
- III. CHAIR** The Chair shall be the AS Vice President for Academic Affairs. (S)he shall convene all meetings, approve agendas and preside at all meetings. A Vice Chairperson may be selected at the discretion of the council and act in the absence of the Chair.
- IV. MEETINGS** The council shall meet one to two times per month, biweekly or when called upon by the Chair. Meeting shall be called by the Chair with a minimum of forty-eight (48) hours notice. Any member may call a meeting when requested by twenty-five percent (25%) of the seated, voting membership.
- V. VOTING** In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.
- VI. QUORUM** A majority of the seated, voting membership seated shall constitute a quorum. If a quorum is not present and voting is necessary for the continuation of the meeting, the Chair will adjourn the meeting and reschedule to a new day and hour.
- VII. AMENDMENTS** This charter may be amended by a two-thirds (2/3) vote of the council and/or a majority vote of the AS Board of Directors.
- VIII. BYLAWS**Rules The council may adopt bylaws governing its operation by a two-thirds (2/3) majority vote of the seated, voting membership.
- IX. REPORTAGE** The council shall report to the AS Board of Directors, through the AS Vice President for Academic Affairs.