

COUNSELING, HEALTH AND WELLNESS SERVICES COMMITTEE

CHARGE:

The charge to the Counseling, Health and Wellness Services Committee shall include but not be strictly limited to:

1. Review policy and recommend changes as needed.
2. Review the budgetary allocations and the funding mechanisms for the services and programs and recommend changes in revenues and expenditures. Ensure that the established procedures for determination of the mandatory Health and Wellness Services Fee have been followed.
3. Review student evaluation and peer reviews of the services.
4. Review the student health insurance program for the previous year and to recommend continuation with current provider or to develop a request for proposals for a competitive selection process to be undertaken and to serve as the review panel for proposals received and forward recommendations to the Assistant Vice President for Student Affairs.
5. To review the programs and services included in the areas on a periodic basis by analyzing quarterly and annual reports and statistics and other documents deemed relevant for this purpose.

MEMBERSHIP:

The Committee shall consist of eight voting members, to include:

Five student appointees:

Two students appointed by the Associated Students Resource & Outreach Programs, who are affiliated with those programs.

One off-campus student with dependents, appointed by the Associated Students Board of Directors.

One off-campus student without dependents, appointed by the Associated Students Board of Directors.

One student appointed by the Residence Hall Association.

One Resident Director, appointed by the Associate Director of Residence Life.

One faculty member, appointed by the Faculty Senate.

One Student Affairs exempt staff member, appointed by the Vice President for Student Affairs.

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MEMBERSHIP (Continued):

The Committee shall also include three Ex-Officio (non-voting) members, to include:

Associate Director of Counseling, Health and Wellness Services for Medical Services.

Associate Director of Counseling, Health and Wellness Services for Primary Prevention and Wellness Services.

Associate Director of Counseling, Health and Wellness Services for Psychological Services.

CHAIRPERSON:

The Chairperson shall be elected by the Committee from its voting membership, at the first meeting each Fall quarter. The Associate Director of Counseling, Health and Wellness Services for Medical Services will convene the first meeting until a Chairperson is elected. A secretary will be provided by support staff from Counseling, Health and Wellness Services.

REPORTAGE:

The Committee shall report to the Vice President for Student Affairs. The Committee shall routinely forward four copies of committee minutes, which are dated and signed, to the office of the Vice President for Student Affairs where they are reviewed and thereafter become a part of the permanent records of the Vice President's office.

MEETINGS:

This Committee shall meet at its own initiative, but in any case shall meet at least once during the first four weeks of Fall, Winter and Spring quarters.