

**Associated Students of Western Washington University  
Campus & Community Affairs Council Charge and Charter**  
October, 2006

**I. CHARGE**

This council will discuss and make recommendations to the A.S. Board on issues of campus life and community relations, including prevention and wellness, safety, parking, transportation, housing & dining and sustainability. The council will also serve as a forum for students to bring issues related to the above topics to the attention of student government, faculty and administrators. In addition, the council will advise the A.S. VP for Student Life, the A.S. Student Safety and A.S. Transportation Advisory Committees. It will also work to encourage student involvement in issues relating to campus life and the community.

**II. MEMBERSHIP**

- A.S. Vice President for Student Life, Chair
- 1- AS Resource & Outreach Program employee, appointed by ROP Director
- 1- Lifestyle Advisor, appointed by Prevention & Wellness Director
- 1- Resident Advisor, appointed by ResLife
- 1- Residence Hall Association member, appointed by RHA
- 1- member from each of the following; to be appointed by the committee:
  - AS Campus Safety Committee
  - Student Senate
  - AS Transportation Advisory Committee
- 5- Students-at-large, appointed by the A.S. Board of Directors. The Board may add at-large members at their discretion. At-large members must serve concurrently on at least one committee listed in section X.
- Every student member of a neighborhood board, except Western's
- Advisor, non-voting
- Secretary, non-voting

**III. CHAIR**

The Chairperson shall be the A.S. VP for Student Life. (S)he convenes all meetings, approves agendas, and presides at all meetings. The Chair is responsible for presenting the final recommendations of the council to the AS Board of Directors. A Vice-Chairperson may be selected by and at the discretion of the Chair.

**IV. MEETINGS**

The council shall meet as necessary, but not less than twice per quarter. Meetings shall be called by the Chair with a minimum of twenty-four (24) hours' notice. A meeting may also be called when requested by twenty-five percent (25%) of the seated, voting membership.

**V. VOTING**

In order for a motion to pass, it must obtain a majority of the legal votes cast and a minimum of four (4) votes. An abstention shall not count as a legal vote cast.

**VI. QUORUM**

A majority of the voting, seated membership seated shall constitute a quorum. If a quorum is not present and voting is necessary for the continuation of the meeting, the Chair will adjourn the meeting and reschedule to a new day and hour.

**VII. AMENDMENTS**

This charter may be amended by a two-thirds (2/3) vote of the council and a majority vote of the A.S. Board of Directors.

**VIII. BY-LAWS**

The council may adopt By-laws governing its operation by a two-thirds (2/3) vote of the voting members.

**IX. REPORTAGE**

This council shall report through the office of the A.S. VP for Student Life to the AS Board of Directors.

**X. COMMITTEES**

Each at-large member must serve concurrently on at least one (1) of the following committees or groups within the community and the university:

- any City of Bellingham or Whatcom County committee
- any Neighborhood board
- Campus Dining Committee
- Central Health and Safety Committee
- Counseling, Health & Wellness Services Committee
- Drug Abuse Prevention Subcommittee
- Parking Appeals Board
- Residential Community Advisory Committee
- Student Rights and Responsibilities Committee
- University Judicial Appeals Board